

## Registration form for electronic conferencing

Write at.....

Date .....Month.....B.E.....

I.....

ID card/passport number.....nationality.....

address.....

Email.....mobile phone.....

Is a shareholder of Richy Place 2002 Public Company Limited, registration number of the securities holder

..... by holding the total amount of shares .....share

I hereby confirm to attend and vote at the Extraordinary General Meeting of Shareholders Year 2021 on Thursday

18 May 2021 at 2 p.m. via electronic media (E-EGM) by

☐ Attend the E-EGM meeting in person and ask the company to send a link to attend the meeting via electronic media (E-EGM) to my e-mail as stated above.

☐ Assign proxy to Mr. / Mrs. / Ms..... mobile phone.....

Attend the E-EGM meeting instead and ask the company to send a link to attend the meeting via electronic media (E-EGM) to

E-mail.....

Sign.....Shareholders

(.....)

Note: Please send the form to verify your identity via email. [companysecretary@richy.co.th](mailto:companysecretary@richy.co.th)

Available from today until 16 November 2021

**Procedures for attending the Extraordinary General Meeting  
of Shareholders via Electronic Media (E-EGM)**

Richy Place 2002 Public Company Limited (“the Company”) would like to inform you of the guidelines for attending the Extraordinary General Meeting of Shareholders No. 1 for the year 2021 via electronic media (E-EGM) as follows:

1. In the case of shareholders wishing to attend the meeting via electronic media (E-EGM) by themselves

Please fill out the registration form for the Extraordinary General Meeting of Shareholders via Electronic Media (E-EGM) by asking you to clearly specify your E-mail and mobile phone number. For use in registering at the meeting and attaching a copy of the shareholder's ID card or passport for identification. By scanning or taking pictures sent to the company by email [companysecretary@richy.co.th](mailto:companysecretary@richy.co.th) Until November 16, 2021

2. In the event that a shareholder wishes to appoint an independent director or other person as a proxy attending the E-EGM Meeting Shareholders who are unable to attend the E-EGM Meeting the shareholders can appoint independent directors. (Details are in Enclosure 4 of the Invitation to the Extraordinary General Meeting of Shareholders Year 2021) or other persons can attend and vote on their behalf.

2.1 Please complete the registration form for the Extraordinary General Meeting of Shareholders via Electronic Media (E-EGM) by asking you to provide your email (E-Mail) and mobile phone number and proxies (other persons) clearly for use in the registration of the meeting

In case of appointing a proxy to an independent director specify only the first and last name of the independent director you wish to appoint.

2.2 Please fill out the information in the proxy form. (Enclosure 8 of the Invitation to the Extraordinary General Meeting of Shareholders Year 2021) together with the signature of the proxy grantor. And proxies (In case of other persons) complete and attach the supporting documents for the proxy in accordance with the attachment of the Invitation to the Extraordinary General Meeting of Shareholders for the year 2021.

Please submit documents according to 2.1 and 2.2 by scanning or photographing to the company via email [companysecretary@richy.co.th](mailto:companysecretary@richy.co.th) Until by November 16, 2021.

2. Attendance through electronic media

When the company receives the documents according to item 1 or item 2 from you within the specified date, the company will check the documents to verify your identity and confirm your right to attend the meeting. According to the information of the shareholder registration book as of the date of determining the names of shareholders who are entitled to attend the Extraordinary General Meeting of Shareholders for the year 2021, upon completion of the audit Link to attend the meeting Including the access manual of the E-EGM meeting system will be sent to the e-mail address of the shareholders or proxies registered with the company. To use in attending the meeting via electronic media (E-EGM) via the company's system only by 1 shareholder or proxy per 1 email address.

3. Using the registration program and counting the company's scores can be used with computers, notebooks, tablets or mobile phones via Web Browser: Chrome Internet speed 4G or basic home internet. The system supports both E-Meeting and E-Voting meetings according to both manual methods. And proxy

4. As for the voting method during the E-EGM meeting, you can vote for each agenda by voting “Agree” or “Disagree” or “Abstain” in case you do not vote for any agenda. The system will automatically count your votes as “Agree”.

5. Submitting questions in advance in order to get the most out of the meeting and to maintain full benefits. If there is any question that the Company would like to clarify on any issue of this agenda item, or other information of the company, inquiries can be sent in advance to the company secretary by e-mail, [companysecretary@richy.co.th](mailto:companysecretary@richy.co.th) within 16 November 2021